

Salway Ash C.E. V.A. Primary School

Key Stage 2 to Key Stage 3 Transition Policy

Introduction

This document sets out the Policy of Salway Ash Church of England Voluntary Aided Primary School with respect to supporting the transition of pupils from Key Stage Two to Key Stage Three. Although the majority of pupils continue their education at Beaminster Secondary School when they leave at the end of KS 2 the opportunity for effective support and liaison with all local destinations is in place.

Defining The Terms

In this policy, '**Transition**' describes the movement that takes place from KS2 to KS3. It is defined as the process where policy and practice has been adapted to support children in settling into their new school to maximise future learning and development.

Aims For Policy

We want our children to experience a smooth transition throughout their learning, so that the pace and quality of learning are maintained to ensure that children continue to make the very best progress as they change their school environment.

Equal Opportunities and Inclusion

Measures are taken to ensure pupils with learning or access difficulties experience a similar ease of transfer as other pupils.

Principles that underpin the Policy

- Transition planning is based upon assessment information and individual knowledge of each pupil gained during their time at Salway Ash Primary School
- styles of teaching and learning that best suit the needs of pupils are included in information shared with their Secondary School prior to transition
- information and assessment about each child will be passed on to their next school
- transition should be presented as motivating and stimulating to the children
- the individual needs of the children are carefully considered during discussions with Secondary Schools

Measures in Place to Support Transition

At Salway Ash C.E. V. A. Primary School, we use the following processes to support transition.

- Staff from Beaminster School (and other secondary schools in the area) visit the school to talk to the pupils and staff before the end of the summer term. Staff talk about each pupil individually relating strengths and areas which require support. Also information is shared regarding known interests and abilities outside of school.
- Staff talk to secondary staff about any SEN or safeguarding concerns
- Files are handed over to the appropriate secondary school for their information
- Beaminster school also uses 'My Concern' software which makes it easy for us to transfer any safeguarding information.

- Headteacher has regular meetings with the Head of Beaminster school (and with other local Heads). This helps with developing and sustaining effective links and knowledge of each other's schools and practices.
- Pupils attend two induction days at Beaminster school. Also induction days of other secondary schools to which the pupil is transferring.
- The Beaminster Headteacher visits the school to talk to parents during the second half of the summer term. This allows parents to ask any questions or voice any concerns.
- Meetings are arranged by Beaminster school and other secondary schools for parents to attend. These give much information about expectations, routines, systems etc. these are organised from year 5 up until the end of year 6.
- Where appropriate and practical pupils go to Beaminster school from year 6 for 'Booster lessons' and 'Gifted and talented' lessons. This happens after school time and runs once a week for approximately 5/6 weeks. These sessions take place with other primary children and our pupils get to know the new buildings, staff and make friends with pupils who they will be with in September.
- Pupils in the top class (yrs. 5/6) visit the science department and labs at Beaminster school for science lessons.
- Teachers from Beaminster school come to school and take lessons for the top class. This helps pupils get to know secondary staff and the staff get to know potential students and their abilities.
- Heads of Department from Beaminster school visit to discuss exemplar material.
- Throughout a pupils time at school events are held at Beaminster school (and other secondary schools) which help to prepare them for transition. E.g. Multi-skills festival for KS1, sporting events and musical events in KS2.
- Residential trips during years 4 and 6 are shared with other primary schools in our area. This allows children to get to know each other and make new friendships which will help in the future.
- During the Autumn term after transition we receive letters from former pupils giving feedback on their progress and life in their new school.

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